

Kamiah Joint School District No. 304

1102 Hill Street

Kamiah, ID 83536

Phone: (208) 935-2991

Fax: (208) 935-4005

tlynde@kamiah.org

CERTIFICATED APPLICATION

Thank you for your recent inquiry about employment in the Kamiah School District. Please read the following information which will enable you to complete the application process.

Key materials considered necessary to have on file in the Personnel Department for initial consideration for any available positions include the following:

- (1) Letter of Inquiry
- (2) Completed Application Form
- (3) Current Resume
- (4) Transcripts from all Colleges/Universities
- (5) Copy of your Idaho Administrative Certificate or evidence that you can qualify for an Idaho Certificate

Purging of all applicant files occurs one year from the date the intimal application was received. If you would like your file to remain active, you must notify the Personnel Department prior to the end of one year.

Position (s) Applying for _____ Date of Application _____

Name _____
(Last) (First) (Middle)

Mailing Address _____

City _____ State _____ Zip _____

Residence Address _____

City _____ State _____ Zip _____

Telephone () _____ Social Security Number _____

EDUCATIONAL AND PROFESSIONAL TRAINING

Please list, in order of attendance, all educational institutions attended.

Name and location of institution	From: Mo/Yr	To: Mo/Yr	Semester Hrs*	Degree/Date	Major	Minor
High School			N/A			
Undergraduate College Work						
Graduate College Work						

*Multiply quarter hours by two-thirds to get equivalent semester hours.

Are you certified in the State of Idaho? Yes _____ No _____

If yes, type of certificate(s) _____

Endorsements _____

Date Certificate(s) Expire _____

Are you eligible for Idaho Certification? Yes _____ No _____

[Call Idaho Department of Education, Certification, to Check (208) 332-6880.]

What date did you receive your Initial Teaching Certificate (and state)? _____

We Are An Equal Opportunity Employer & Provider

The following questions are designed to help the Screening Committee begin to know you as a person and as a professional. Your concise and candid responses are very important to us. Please answer in the space provided.

1. Why did you become an Educator and why did you choose your particular field?

2. What do you consider to be your major strengths as an educator?

3. Identify activities that you have directed or coached (or those you feel qualified to direct or coach).

4. List any professional or academic honors, awards, publications or other evidence of professional recognition which you have received:

Year	Professional or Academic Honors, Awards, Publications Professional Recognition

5. List names, positions, and addresses of any present or former supervisors or colleagues who are qualified to speak authoritatively about your professional abilities and achievements, and whom you have asked to serve as a reference on your behalf.

Please list both a work and a home telephone number.

Name	Position	Address	Telephone Number
			Work: Home:
			Work: Home:
			Work: Home:
			Work: Home:

BACKGROUND CHECK INFORMATION

The following information will be kept confidential:

Have you ever been dismissed or asked to resign from any position? Yes _____ No _____ If yes, please explain fully on a separate sheet of paper.

Have you ever been charged or convicted of a felony? Yes _____ No _____ If yes, please explain fully on a separate sheet of paper.

Is anyone living at the same address as you required to register on the Sex Offender Registry? Yes _____ No _____ If yes, please explain fully on a separate sheet of paper.

Signature

Date

**AUTHORIZATION FOR RELEASE OF INFORMATION
FOR EMPLOYEES**

I authorize authorities of Kamiah Joint School District No. 304, Kamiah, Idaho, to make inquiries of my present and past employers and/or professional associates regarding my character, integrity, and reputation. Exceptions, if any, are:

Signature

Date