AGENDA
Kamiah Joint School District #304 Board of Trustees
Kamiah High School Library
Monday, November 17th, 2025
Executive Session, 6:00 PM
Regular Meeting, 6:30 PM

SECTION A – EXECUTIVE SESSION

Moved by _____ to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Note: Need to take a roll call vote and need to have 2/3 vote recorded in the minutes.

SECTION B – OPENING ACTIVITIES

I. Call Meeting to Order

II. Pledge of Allegiance

III. Public Comments

This time has been set aside for those attending the Board meeting to speak to any item that is not on the agenda. Time will be limited to three (3) minutes. Personnel issues cannot be brought up or discussed. This will be the only time during the meeting that the public will be invited to comment on items that are not on the agenda.

IV. Amend Agenda

- High School Wrestling Trip (Overnight)
  - ✓ Kellogg George Wild
    - o Kellogg, Idaho
      - ➢ December 12th – 13th, 2025

SECTION C – Action Items – CONSENT AGENDA

I. Approval of Minutes

- October 20th, 2025 – Regular Meeting Minutes

II. Approval of Bills

III. Approval of Resignations

- Nels Kludt – Assistant High School Track Coach
- Patricia Wilcox – Instructional Aide
- Shannon Engledow – Junior High Girls Volleyball Coach

IV. Approval to Hire

- David Harrington – High School Wrestling

V. Approval of Substitutes

- Tanley Snyder

VI. Approval of Supplemental Contracts

- High School Wrestling Coach
  - o *Harrington, David*

VII. Approval of Policy

- Series 7000
  - ✓ Policy No. 7240 – Indian Policies and Procedures

SECTION D – Action Items – REPORTS

I. **Superintendent's Report & Recognitions**

II. **Trustee Reports**
- ISBA (Idaho School Board Association) Annual Convention

III. **Principal Reports**

IV. **ASB Report**

V. **Financial Report**

SECTION E – Action Items – BUSINESS

I. **Approval of Transfer of Funds**
- District Facilities Funds
- Levy Funds

II. **McKinstry**
- Approval of Phase III

III. **Approval of Classified Salary Schedule**
- Part-Time Classified Staff (No Benefits)

IV. **Approval of New Position**
- Behavior Intervention Specialist

V. **January Regular Board Meeting**
- January 19th, 2026 – Martin Luther King Day
  - ✓ Reschedule for – Wednesday, January 14th, 2026

VI. **February Regular Board Meeting**
- February 16th, 2026 – President's Day
  - ✓ Reschedule for – Tuesday, February 17th, 2026

VII. **Blue Cross Health Insurance**
- Dennis Kachelmier

VIII. **High School Wrestling Trip (Overnight)**
- ✓ Kellogg George Wild
  - o Kellogg, Idaho
    - ➢ December 12th – 13th, 2025

SECTION F – INFORMATIONAL ITEMS

I. **Enrollment Summary – November 2025**

II. **Sports Schedules**
- Girls' Basketball
- Boys' Basketball
- Wrestling

Kamiah Jt. School District #304

October 20th, 2025 Regular Meeting Minutes

Budget Workshop – 5:00 p.m.

Executive Session—5:30 p.m. Regular Meeting—6:30 p.m.

The Board of Trustees of Kamiah Jt. School District met in the Kamiah High School Library. Board Members present were Chairman Rikki Simler, Vice Chairman Damon Keen, Board Member Jesse Hunt, Board Member Tom Rodriguez (Via Google Meets), and Board Member Terri Skinner. Also present for the meeting was Superintendent Mr. Paul Anselmo and Clerk Tracy Lynde. Business Manager Sarah Cain was present during Open Session.

5:00 PM – Budget Workshop

Business Manager Sarah Cain went over the budget. No Action was taken.

SECTION A---EXECUTIVE SESSION

At 5:31 p.m., Moved by Vice Chairman Keen to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individual s are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Motion was seconded by Board Member Hunt. Chairman Simler called for a roll call vote. Chairman Simler voted Aye, Vice Chairman Keen voted Aye, Board Member Skinner voted Aye, Board Member Hunt voted Aye and Board Member Rodriguez voted Aye. Motion carried.

Superintendent Evaluation was discussed.

Personnel Issues were discussed.

Board Member Rodriguez moved to adjourn the Executive Session at 6:30 p.m. Vice Chairman Keen seconded the motion. Chairman Simler called for a vote. The Board voted Aye unanimously. Motion carried.

SECTION B---OPENING ACTIVITIES

I. Call Meeting to Order

At 6:35 p.m., Chairman Simler welcomed the audience and called the Regular Meeting to order.

II. Pledge of Allegiance

The Pledge of Allegiance was led by Board Member Terri Skinner (Birthday Girl).

III. Public Comments

Chairman Simler asked for public comments on non-agenda items. There was no Public Comment.

SECTION C---Action Items---CONSENT AGENDA

I. Approval of Minutes

- September 15th, 2025 – Regular Meeting Minutes

II. Approval of Bills

III. Approval of Termination

- Employee "A"

IV. Approval of Resignation

- Roxanne Steiger – Instructional Aide
- Brianna Tedor – Instructional Aide

V. Approval to Hire

- Nicole Roberts – Concessions Coordinator
- Craig Roach – Assistant High School Boys Basketball Coach
- Jane Goodson – GEAR UP Idaho Site Coordinator

VI. Approval of Substitutes

- Kathleen Mace
- Gabriella Osborne
- Kati Wilkins

VII. Approval of Policies

- Series 7000
  - ✓ Policy No. 7400 – Miscellaneous Procurement Standards
  - ✓ Policy No. 7403 – Procurement of Goods and Services for School Meal Programs
- Series 8000
  - ✓ Policy No. 8100 – Transportation
  - ✓ Policy No. 8105 – Extracurricular Transportation
  - ✓ Policy No. 8105P – Extracurricular Transportation – Discipline
  - ✓ Policy No. 8110 – Safety Busing
  - ✓ Policy No. 8120 – Bus Routes, Stops, and Non-Transportation Zones
  - ✓ Policy No. 8130 – Transportation of Students with Disabilities
  - ✓ Policy No. 8140 – Student Conduct on Buses
  - ✓ Policy No. 8170 – District-Owned Vehicles
  - ✓ Policy No. 8180 – Driver Training and Responsibility
  - ✓ Policy No. 8185 – Use of Wireless Communication Devices by Bus Drivers

VIII. Approval of Supplemental Contracts

- Concessions Coordinator
  - *Roberts, Nicole*
- High School Boys Basketball
  - *Roach, Craig*
- 5 – Day Extended Days
  - *Bower, Tammy*
  - *Chapman, Teresa*
  - *Morris, Cheryl*
  - *Riener, Loretta*

Superintendent Anselmo recommended the approval of the Consent Agenda. Board Member Hunt moved to approve the Consent Agenda. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

SECTION D---Action Items---REPORTS

I. Superintendent's Report & Recognitions

Superintendent Anselmo was present. He gave a brief report.

II. Principal Reports

No Principals were present. No Reports were given.

III. ASB Report

Abbie Snyder was absent. She submitted her report to the Board Clerk to read to the Board of Trustees.

IV. Financial Report

Business Manager Cain submitted a Financial Report. She was available for any questions.

SECTION E---Action Items---BUSINESS

I. Approval of Transfer of Funds

Superintendent Anselmo recommended transferring $ 28,028.00 from the Federal Forest Funds to the General Fund to balance the budget. After a discussion, Board Member Hunt moved to transfer $ 28,028.00 from the Federal Forest Funds to the General Fund to balance the budget. Vice Chairman Keen seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

Vice Chairman Keen moved to approve Superintendent Anselmo to have the authority to transfer monies from the Federal Forest Funds to the General Fund not to exceed $ 300,000.00 for payroll purposes on a temporary basis until the State Foundation Payment is received. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

II. Audit Report

- Quest, CPA
  - ✓ We will need a motion to accept the audit
  - ✓ Audit will be handed out at the Board Meeting

Dan Coleman was present from Quest, CPA (Via Telephone). Mr. Coleman gave a brief overview of the audit. After a discussion, Board Member Hunt moved to accept the 2024-2025 Annual Audit. Vice Chairman Keen seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

III. Approval of Policies

- Series 2000
  - ✓ Policy No. 2700P – High School Graduation Requirements – Publication of Graduation Requirements
- Series 5000
  - ✓ Policy No. 5400 – Leaves of Absence
- Series 8000
  - ✓ Policy No. 8103 – Vehicles Other than School Buses Used to Transport Students Status

Superintendent Anselmo recommended approving the Updated Policies as presented with change. Vice Chairman Keen moved to approve the Updated Policies as presented. Board Member Hunt seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

SECTION F---INFORMATIONAL ITEMS

I. Enrollment Summary – October 2025

A copy of the Enrollment Summary – October 2025 was provided to The Board of Trustees.

Chairman Simler adjourned the meeting at 7:53 p.m.

Rikki Simler

Rikki Simler, Board Chairman

Tracy Lynde

Tracy Lynde, Board Clerk