**AGENDA**
Kamiah Joint School District #304 Board of Trustees
**Kamiah High School Library**
Monday, December 15th, 2025
Executive Session, 6:00 PM
Regular Meeting, 6:30 PM

## SECTION A – EXECUTIVE SESSION

Moved by _____ to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Note: Need to take a roll call vote and need to have 2/3 vote recorded in the minutes.

## SECTION B – OPENING ACTIVITIES

**I. Call Meeting to Order**
**II. Pledge of Allegiance**
**III. Public Comments**

This time has been set aside for those attending the Board meeting to speak to any item that is not on the agenda. Time will be limited to three (3) minutes. Personnel issues cannot be brought up or discussed. This will be the only time during the meeting that the public will be invited to comment on items that are not on the agenda.

## SECTION C – Action Items – CONSENT AGENDA

**I. Approval of Minutes**
- November 17th, 2025 – Regular Meeting Minutes

**II. Approval of Bills**
**III. Special Education Count**
- Special Education Coordinator Janel Mercer

**IV. Approval to Hire**
- Kevin Perry – Junior High School Track Coach
- LeDena Degagne – Instructional Aide
- Catherine Whalen – Instructional Aide

**V. Approval of Substitutes**
- Deanna Staples

**VI. Approval of Supplemental Contracts**
- Junior High School Track Coach
  - *Perry, Kevin*

## SECTION D – Action Items – REPORTS

**I. Superintendent's Report & Recognitions**
**II. Principal Reports**
**III. ASB Report**
**IV. Financial Report**

**SECTION E – Action Items – BUSINESS**

**I. McKinstry**

- Approval of Phase III

**SECTION F – INFORMATIONAL ITEMS**

**I. Enrollment Summary – December 2025**

Kamiah Jt. School District #304

November 17th, 2025 Regular Meeting Minutes

Executive Session—6:00 p.m. Regular Meeting—6:30 p.m.

*The Board of Trustees of Kamiah Jt. School District met in the Kamiah High School Library. Board Members present were Chairman Rikki Simler, Vice Chairman Damon Keen, Board Member Jesse Hunt, Board Member Tom Rodriguez, and Board Member Terri Skinner. Also present for the meeting was Superintendent Mr. Paul Anselmo and Clerk Tracy Lynde. Business Manager Sarah Cain was present during Open Session.*

**SECTION A---EXECUTIVE SESSION**

*At 6:00 p.m., Moved by Board Member Rodriguez to go into Executive Session, as per section 74-206 (1) of the Idaho Code,* subsection (s):

*(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;*

*Motion was seconded by Vice Chairman Keen. Chairman Simler called for a roll call vote. Chairman Simler voted Aye, Vice Chairman Keen voted Aye, Board Member Skinner voted Aye, Board Member Hunt voted Aye and Board Member Rodriguez voted Aye. Motion carried.*

*Personnel Issues were discussed.*

*Board Member Skinner moved to adjourn the Executive Session at 6:30 p.m. Board Member Rodriguez seconded the motion. Chairman Simler called for a vote. The Board voted Aye unanimously. Motion carried.*

**SECTION B---OPENING ACTIVITIES**

**I. Call Meeting to Order**

*At 6:35 p.m., Chairman Simler welcomed the audience and called the Regular Meeting to order.*

**II. Pledge of Allegiance**

*The Pledge of Allegiance was led by Student Emma Carlson*

**III. Public Comments**

*Chairman Simler asked for public comments on non-agenda items. There was no Public Comment.*

**IV. Amend Agenda**

- High School Wrestling Trip (Overnight)
  - ✓ Kellogg George Wild
    - o Kellogg, Idaho
      - ➢ December 12th – 13th, 2025

*Vice Chairman Keen moved to amend the agenda in Business to add VIII. – High School Wrestling Trip (Overnight). Board Member Hunt seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

*Vice Chairman Keen moved to accept the amended agenda. Board Member Hunt seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

**SECTION C---Action Items---CONSENT AGENDA**

**I. Approval of Minutes**

- October 20th, 2025 – Regular Meeting Minutes

**II. Approval of Bills**

**III. Approval of Resignations**

- Nels Kludt – Assistant High School Track Coach
- Patricia Wilcox – Instructional Aide
- Shannon Engledow – Junior High Girls Volleyball Coach

**IV. Approval to Hire**

- David Harrington – High School Wrestling

**V. Approval of Substitutes**

- Tanley Snyder

**VI. Approval of Supplemental Contracts**

- High School Wrestling Coach
  - o *Harrington, David*

**VII. Approval of Policy**

- Series 7000
  - ✓ Policy No. 7240 – Indian Policies and Procedures

*Superintendent Anselmo recommended the approval of the Consent Agenda. Vice Chairman Keen moved to approve the Consent Agenda. Board Member Hunt seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

**SECTION D---Action Items---REPORTS**

**I. Superintendent's Report & Recognitions**

*Superintendent Anselmo was present. He gave a brief report.*

## II. Trustee Reports

- ISBA (Idaho School Board Association) Annual Convention

  *Chairman Simler and Board Member Rodriguez attended. They each gave a brief report about their experience. Superintendent Anselmo and Clerk Lynde also attended.*

## III. Principal Reports

*Head Teacher Amy Sams and High School Principal David Harrington were present. They both gave verbal reports.*

## IV. ASB Report

*Abbie Snyder was present. She gave a verbal report.*

## V. Financial Report

*Business Manager Cain submitted a Financial Report. She was available for any questions.*

## SECTION E---Action Items---BUSINESS

## I. Approval of Transfer of Funds

- District Facilities Funds

  *Superintendent Anselmo recommended transferring $ 61,859.80 from the District Facilities Funds to the General Fund to cover Maintenance and Custodian Salaries - $ 35,212.58 and ¼ of the Superintendent Salaries - $ 26,647.22. After a discussion, Board Member Hunt moved to transfer $ 61,859.80 from the District Facilities Funds to the General Fund to cover Maintenance, Custodian and ¼ of the Superintendent Salaries. Board Member Rodriguez seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

- Levy Funds

  *Superintendent Anselmo recommended transferring $ 162,604.54 from the Levy Funds to the General Fund to cover Maintenance Contract Services - $ 81,118.95 and Utilities (Water, Sewer, Garbage, Electric and Propane) - $ 81,485.59. After a discussion, Board Member Hunt moved to transfer $ 162,604.54 from the District Facilities Funds to the General Fund to cover Maintenance Contract Service and Utilities (Water, Sewer, Garbage, Electric and Propane). Vice Chairman Keen seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

## II. McKinstry

- Approval of Phase III

  *No Action Taken.*

## III. Approval of Classified Salary Schedule

- Part-Time Classified Staff (No Benefits)

*Superintendent Anselmo recommended approving the new Classified Salary Schedule that included Part-Time Classified Staff (No Benefits). After a discussion, Vice Chairman Keen moved to approve the new Classified Salary Schedule that included Part-Time Classified Staff (No Benefits). Board Member Hunt seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

## IV. Approval of New Position

- Behavior Intervention Specialist

*Superintendent Anselmo recommended approving the new position of a Behavior Intervention Specialist. After a discussion, Vice Chairman Keen moved to approve the new position of a Behavior Intervention Specialist. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

## V. January Regular Board Meeting

- January 19th, 2026 – Martin Luther King Day
  - ✓ Reschedule for – Wednesday, January 14th, 2026

*After a brief discussion, Board Member Rodriguez moved to reschedule the January 19th, 2026 Regular Board Meeting to January 14th, 2026. Vice Chairman Keen seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

## VI. February Regular Board Meeting

- February 16th, 2026 – President's Day
  - ✓ Reschedule for – Tuesday, February 17th, 2026

*After a brief discussion, Board Member Rodriguez moved to reschedule the February 16th, 2026 Regular Board Meeting to February 17th, 2026. Vice Chairman Keen seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

## VII. Blue Cross Health Insurance

- Dennis Kachelmier

*No Action Taken.*

## VIII. High School Wrestling Trip (Overnight)

- ✓ Kellogg George Wild
  - Kellogg, Idaho
    - ➢ December 12th – 13th, 2025

*Board Member Hunt moved to approve the Overnight High School Wrestling Trip for December 12th – 13th, 2025. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

**SECTION F---INFORMATIONAL ITEMS**

**I. Enrollment Summary – November 2025**

*A copy of the Enrollment Summary – November 2025 was provided to The Board of Trustees.*

**II. Sports Schedules**

- Girls' Basketball
- Boys' Basketball
- Wrestling

*A copy of the Sports Schedules for Girls' Basketball, Boys' Basketball and Wrestling was provided to The Board of Trustees.*

*Chairman Simler adjourned the meeting at 7:42 p.m.*

Rikki Simler

*Rikki Simler, Board Chairman*

Tracy Lynde

*Tracy Lynde, Board Clerk*