AGENDA
Kamiah Joint School District #304 Board of Trustees
Kamiah High School Library
Wednesday, January 14th, 2026
Executive Session, 6:00 PM
Regular Meeting, 6:30 PM

SECTION A – EXECUTIVE SESSION

Moved by _____ to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individual s are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Note: Need to take a roll call vote and need to have 2/3 vote recorded in the minutes.

SECTION B – OPENING ACTIVITIES

I. Call Meeting to Order
II. Pledge of Allegiance
III. Public Comments

This time has been set aside for those attending the Board meeting to speak to any item that is not on the agenda. Time will be limited to three (3) minutes. Personnel issues cannot be brought up or discussed. This will be the only time during the meeting that the public will be invited to comment on items that are not on the agenda.

SECTION C – Action Items – CONSENT AGENDA

I. Approval of Minutes
- December 15th, 2025 – Regular Meeting Minutes
- January 5th, 2026 – Special Meeting Minutes

II. Approval of Bills
III. Approval of Emergency Closure
- December 17th, 2025

IV. Approval to Hire
- Rebecca Tuning – Behavior Interventionist Aide – (Half-Time)
- Kandice Oatman – Behavior Interventionist Aide – (Half-Time)

V. Approval of Substitute
- Rebekah Denmark

SECTION D – Action Items – PL-874 HEARING

I. Public Hearing on Public Law 874 Funds

Part of the application process is to hold a Public Hearing on the use of these funds in the Kamiah School District. The application will be submitted by through the GAPS by January 31, 2026.

Attached is a copy of our policy and procedure dealing with Federal Impact Funds ---P.L. 874, originally adopted on February 17, 1997, Reviewed on November 17th, 2025.

The following is taken directly from the **Impact Aid TRIBAL Training Manual:**
"Though the impact aid program has been modified through the 1994 reauthorization, the basic principle remains the same: impact aid dollars go directly into a school district's general fund to be used as the local school board sees fit".

These funds contribute to the development and implementation of a basic education program for all students enrolled in the Kamiah public schools.

PROPOSED AGENDA FOR PUBLIC HEARING

1. Call public hearing to order.
2. Have the building principals talk about programs, including extracurricular activities, within their schools. (Need to stress that all programs are accessible and available to all students.)
3. Mr. Anselmo will explain how the budget works in relation to Impact Aid funds (where the money comes from and where it goes).
4. Share with the audience the avenues they have for input to educational programs:
    a. Meeting with teachers
    b. Meeting with principal(s)
    c. Meeting with the Superintendent
    d. The Indian Education Parent Committee
    e. The Strategic Planning Committee
    f. Volunteering
    g. The public comment section of Board meetings, etc.
5. Take comments from the audience.
6. Approve the submission of the Public Law 874 application.
7. Adjourn the Public Hearing.
    - (Attached is a letter given to the Indian Education Parent Committee, cc: to NPTEC and BIA dated November 18th, 2025 regarding the Public Hearing for Federal Impact Funds.)

SECTION E – Action Items – REPORTS

I. Superintendent's Report & Recognitions
II. Principal Report
III. ASB Report
IV. Financial Report

SECTION F – Action Items – BUSINESS

I. Oath of Office
- Zone I – Rikki Simler
- Zone IV – Terri Skinner

II. Code of Ethics
- Review and Sign

III. Reorganize the Board

- A Chairperson needs to be elected
- A Vice-Chairperson needs to be elected
- Appoint a Clerk/Treasurer
- Appoint a Custodians for All Public Records

IV. Set Date, Time and Place of Regular Board Meetings

- The third Monday of each month
- 6:00 p.m., Executive Session, 6:30 p.m., Regular Session
- High School Library

V. Approve Posting Places for Board Meetings

- Board Meeting Agendas are posted at the following locations:
  - ✓ Kamiah School District Office
  - ✓ Kamiah School District Website

VI. Approval of Overnight Stays

- High School Wrestling
  - ✓ Lewiston Clearwater Classic Tournament
    - ➢ January 16th & 17th, 2026
  - ✓ Coeur d'Alene North Idaho Rumble Tournament
    - ➢ January 30th & 31st, 2026
  - ✓ Weiser Wrestling Tournament
    - ➢ February 6th & 7th, 2026
  - ✓ Nampa - State Championships – Ford Center
    - ➢ February 27th & 28th, 2026

VII. McKinstry

- Approval of Phase III

VIII. Approval of Policies

- Series 2000
  - ✓ Policy No. 2445 – District Provided Virtual Instruction: Attendance Tracking
  - ✓ Policy No. 2605 – Advancement Requirements (6 through 9)
- Series 4000
  - ✓ Policy No. 4260 – Records Available to Public
  - ✓ Policy No. 4260F – District Record Request Form
- Series 7000
  - ✓ Policy No. 7225 – Financial Fraud and Theft Prevention
  - ✓ Policy No. 7235 – Fiscal Accountability and Federal Grant Funds
  - ✓ Policy No. 7237 – Retention of Records Relating to Federal Grants
  - ✓ Policy No. 7270 – Property Records
  - ✓ Policy No. 7320 – Allowable Uses for Grant Funds
  - ✓ Policy No. 7320P2 – Allowable Uses for Grant Funds – Selected Items of Cost
  - ✓ Policy No. 7400P1 – Miscellaneous Procurement Standards – Federal Award
  - ✓ Policy No. 7400P2 – Miscellaneous Procurement Standards – Procurement
  - ✓ Policy No. 7400P4 – Miscellaneous Procurement Standards – General Procurement Standards for Federal Awards
  - ✓ Policy No. 7403 – Procurement of Goods and Services for School Meal Programs
  - ✓ Policy No. 7405 – Public Works Contracting and Procurement
  - ✓ Policy No. 7430 – Travel Allowances and Expenses
  - ✓ Policy No. 7450 – Federal Cash Management Policy
  - ✓ Policy No. 7450P2 – Federal Cash Management Policy – Federal Program Income
  - ✓ Policy No. 7455 – Federal Debarment and Suspension
  - ✓ Policy No. 7600 – Declaration of Financial Emergency

SECTION G – INFORMATIONAL ITEMS

I. Student Enrollment – January 2026

II. Day On The Hill

- Boise, Idaho
  - ✓ Monday, February 16th, 2026 – Tuesday, February 17th, 2026

Kamiah Jt. School District #304

December 15th, 2025 Regular Meeting Minutes

Executive Session—6:00 p.m. Regular Meeting—6:30 p.m.

The Board of Trustees of Kamiah Jt. School District met in the Kamiah High School Library. Board Members present were Chairman Rikki Simler, Vice Chairman Damon Keen, Board Member Jesse Hunt, Board Member Tom Rodriguez (Via Google Meets), and Board Member Terri Skinner. Also present for the meeting was Superintendent Mr. Paul Anselmo and Clerk Tracy Lynde.

SECTION A---EXECUTIVE SESSION

At 6:00 p.m., Moved by Vice Chairman Keen to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Motion was seconded by Board Member Skinner. Chairman Simler called for a roll call vote. Chairman Simler voted Aye, Vice Chairman Keen voted Aye, Board Member Skinner voted Aye, Board Member Hunt voted Aye and Board Member Rodriguez voted Aye. Motion carried.

Personnel Issues were discussed.

Vice Chairman Keen moved to adjourn the Executive Session at 6:30 p.m. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted Aye unanimously. Motion carried.

SECTION B---OPENING ACTIVITIES

I. Call Meeting to Order

At 6:33 p.m., Chairman Simler welcomed the audience and called the Regular Meeting to order.

II. Pledge of Allegiance

The Pledge of Allegiance was led by Principal Shannon Engledow.

III. Public Comments

Chairman Simler asked for public comments on non-agenda items. There was no Public Comment.

SECTION C---Action Items---CONSENT AGENDA

I. **Approval of Minutes**
- November 17th, 2025 – Regular Meeting Minutes

II. **Approval of Bills**

III. **Special Education Count**
- Special Education Coordinator Janel Mercer

IV. **Approval to Hire**
- Kevin Perry – Junior High School Track Coach
- LeDena Degagne – Instructional Aide
- Catherine Whalen – Instructional Aide

V. **Approval of Substitutes**
- Deanna Staples

VI. **Approval of Supplemental Contracts**
- Junior High School Track Coach
  - *Perry, Kevin*

Superintendent Anselmo recommended the approval of the Consent Agenda. Board Member Hunt moved to approve the Consent Agenda. Board Member Rodriguez seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

SECTION D---Action Items---REPORTS

I. **Superintendent's Report & Recognitions**

Superintendent Anselmo was present. He gave a brief report.

II. **Principal Reports**

Head Teacher Amy Sams and Elementary and Middle School Principal Shannon Engledow were present. They both gave verbal reports.

III. **ASB Report**

Abbie Snyder was absent. She submitted a written report to Clerk Lynde to share with the Trustees.

IV. **Financial Report**

Business Manager Cain submitted a Financial Report.

SECTION E---Action Items---BUSINESS

I. **McKinstry**
- Approval of Phase III

Superintendent Anselmo went over Phase III from McKinstry. He is not recommending approving it. The Board of Trustees had a brief discussion. No Action Taken.

SECTION F---INFORMATIONAL ITEMS

I. Enrollment Summary – December 2025

A copy of the Enrollment Summary – December 2025 was provided to The Board of Trustees.

Chairman Simler adjourned the meeting at 6:58 p.m.

Rikki Simler

Rikki Simler, Board Chairman

Tracy Lynde

Tracy Lynde, Board Clerk

Kamiah Jt. School District #304

January 5th, 2026 Special Meeting Minutes

Executive Session – No Executive Session Special Meeting—4:00 p.m.

The Board of Trustees of Kamiah Jt. School District met in the Kamiah School District Office. Board Members present were Chairman Rikki Simler, Vice Chairman Damon Keen, Board Member Jesse Hunt, Board Member Tom Rodriguez and Board Member Terri Skinner. Also present for the meeting were Superintendent Paul Anselmo, Clerk Tracy Lynde and Business Manager Sarah Cain.

SECTION A---EXECUTIVE SESSION

There were no Executive Session.

SECTION B---OPENING ACTIVITIES

I. Call Meeting to Order

At 4:00 p.m., Chairman Simler welcomed the audience and called the special meeting to order.

II. Pledge of Allegiance

The Pledge of Allegiance was led by Tracy Lynde, Clerk.

III. Public Comments

There was no Public Comment.

SECTION C---CONSENT AGENDA

I. **Approval of Bills**

II. **Approval of Resignations**

- Mary Higgins – Instructional Aide

III. **Approval to Hire**

- Stacey Skinner – Behavior Interventionist Specialist
- Cynthia Needs – Behavior Interventionist Aide – (Half-Time)
- Deanna Staples – Behavior Interventionist Aide – (Half-Time)
- Shelbi Jones – Behavior Interventionist Aide – (Half-Time)

IV. **Approval of Substitutes**

- Mikel Harrington
- Autumn Korponay

Superintendent Anselmo recommended the approval of the Consent Agenda. Board Member Rodriguez moved to approve the Consent Agenda. Board Member Hunt seconded the motion. Chairman Simler called for a vote. Chairman Simler voted Aye, Vice Chairman Keen voted Aye, Board Member Skinner Abstained, Board Member Rodriguez voted Aye and Board Member Hunt voted Aye. Motion carried 4 to 1.

SECTION D – REPORTS

There were no Reports.

SECTION E – NEW BUSINESS

I. **Budget Workshop**

Superintendent Anselmo and Business Manager Sarah Cain went over the 2025-2026 Budget.

SECTION F---INFORMATIONAL ITEMS

There was no Informational Items.

Chairman Simler adjourned the meeting at 6:54 p.m.

Rikki Simler

Rikki Simler, Board Chairman

Tracy Lynde

Tracy Lynde, Board Clerk