AGENDA
Kamiah Joint School District #304 Board of Trustees
Kamiah High School Library
Monday, May 18th, 2026
Executive Session, 6:00 PM
Regular Meeting, 6:30 PM

SECTION A – EXECUTIVE SESSION

Moved by _____ to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

(j) To consider labor contract matters authorized under section 74-206 (1) (a) and (b)

Note: Need to take a roll call vote and need to have 2/3 vote recorded in the minutes.

SECTION B – OPENING ACTIVITIES

I. Call Meeting to Order
II. Pledge of Allegiance
III. Public Comments

This time has been set aside for those attending the Board meeting to speak to any item that is not on the agenda. Time will be limited to three (3) minutes. Personnel issues cannot be brought up or discussed. This will be the only time during the meeting that the public will be invited to comment on items that are not on the agenda.

SECTION C – Action Items – CONSENT AGENDA

I. Approval of Minutes
- April 20th, 2026 – Regular Meeting Minutes

II. Approval of Bills

III. Approval of Auditors
- Quest, CPA

IV. Approval of District Liability Insurance
- Fred Moreton & Company

V. Approval of Health Benefit Carrier
- Blue Cross Insurance

VI. Approval of Resignations
- Shannon Engledow – Middle School Athletic Director

VII. Approval of Transfer
- Carrie Bain

VIII. Approval to Hire
- Peyton Whipple – Secondary Shop Teacher
- Jillian Lux – Behavior Intervention Aide
- John Little – Middle School Athletic Director
- Gary McKinney – Transportation Director

IX. Approval of Substitutes
- Forrest Robinson
- Cherrie Soderlind

X. **Approval of Principal Contracts**
- Shannon Engledow – Pre-K – 8 Grades

XI. **Approval of 2026-2027 Category II Contracts**
- Cain, Drake
- Carpenter, Wendi
- Filon, Corrine
- Forsman, Reena
- Kishpaugh, Drew
- Perry, Kevin
- Sackett, Daisy
- Whipple, Peyton

XII. **Approval of 2026-2027 Category III Contracts**
- Ellis, Mary
- Goodson, Jane

XIII. **Approval of 2026-2027 Renewable Contracts**
- Adams, Jacob
- Anderson, JaNae
- Bain, Carrie
- Bower, Tammy
- Bremer, Lydia
- Bretz, Garett
- Bryant, Elizabeth
- Dunlap-Martin, Brooke
- Engledow, Jim
- Gorges, Teresa
- Kopach, Kari
- Krieger, Kolby
- Martin, John "Rich"
- Morris, Cheryl
- O'Brien, Aeron
- Riener, Loretta
- Roberts, Nicole
- Sams, Amy
- Sams, Joe
- Schlieper, Trena
- Skinner, Trisha
- Snyder, Darra
- Wilcox, Jeannette
- Winterringer, Ashley

SECTION D – Action Items – REPORTS

I. **Superintendent's Report & Recognitions**
II. **Principal Report**
III. **ASB Report**
IV. **Financial Report**

SECTION E – Action Items – BUSINESS

I. **HOSA International Trip**

- June 16th, 2026 – June 21st, 2026
  - Darra Snyder

II. Ratify Negotiations

III. Approval of Classified Staff Wages

IV. Approval of Support Staff Wages

V. Business Procedures

- School Accounts

VI. Board Process

- Communication

VII. Approval of Policies

- Policy No. 1405 – School Boar Use of Email and Social Media
- Policy No. 2150 – Copyright
- Policy No. 2150P – Copyright Compliance
- Policy No. 7400P3 – Miscellaneous Procurement Standards – Requirements and Restrictions for Procurement Under a Federal Award – Competition
- Policy No. 7400P4 – Miscellaneous Procurement Standards – General Procurement Standards for Federal Awards
- Policy No. 7403 – Procurement of Goods and Services for School Meal Programs
- Policy No. 7455 – Federal Debarment and Suspension
- Policy No. 8103 – Vehicles Other than School Buses Used to Transport Students

SECTION F – INFORMATIONAL ITEMS

I. Student Enrollment – May 2026

Kamiah Jt. School District #304

April 20th, 2026 Regular Meeting Minutes

Special Meeting – 5:30 p.m. Executive Session – To Follow Regular Meeting – 6:30 p.m.

The Board of Trustees of Kamiah Jt. School District met in the Kamiah High School Library. Board Members present were Chairman Rikki Simler, Vice Chairman Damon Keen, Board Member Terri Skinner and Board Member Tom Rodriguez. Also present for the meeting was Superintendent Mr. Paul Anselmo and Clerk Tracy Lynde.

SPECIAL MEETING - OPENING ACTIVITIES

I. Call Meeting to Order

At 5:30 p.m., Chairman Simler welcomed the audience and called the Special Meeting to order.

SPECIAL MEETING - BUSINESS

I. Zone V – Trustee Interviews

- 5:30 p.m. – Dona Simmons

The Board of Trustees met with Dona Simmons. Chairman Simler asked if all Board Members read her letter of intent and resume. (The Letter and Resume is Attached.) She answered some questions for the Board of Trustees.

II. Appointment of Trustee

After a discussion, Board Member Rodriguez moved to appoint Dona Simmons for the Zone V Vacancy that will expire in December 2027. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted Aye unanimously. Motion carried.

SECTION G---EXECUTIVE SESSION

At 5:47 p.m., Moved by Vice Chairman Keen to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individual s are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Motion was seconded by Board Member Rodriguez. Chairman Simler called for a roll call vote. Chairman Simler voted Aye, Vice Chairman Keen voted Aye, Board Member Rodriguez voted Aye and Board Member Skinner voted Aye. Motion carried.

Superintendents was discussed.

Personnel Issues were discussed.

Board Member Skinner moved to adjourn the Executive Session at 6:29 p.m. Vice Chairman Keen seconded the motion. Chairman Simler called for a vote. The Board voted Aye unanimously. Motion carried.

SECTION A---OPENING ACTIVITIES

I. Call Meeting to Order

At 6:35 p.m., Chairman Simler welcomed the audience and called the Regular Meeting to order.

II. Pledge of Allegiance

The Pledge of Allegiance was Rodney Krogh, Parent.

III. Public Comments

Chairman Simler asked for public comments on non-agenda items. There was no public input at this time.

IV. Recognition of Valedictorian and Salutatorians

- David Harrington – Principal
- Jeannette Wilcox – K-12 Counselor

Principal Harrington and Counselor Wilcox introduced The Class of 2025 Valedictorians, Miss Emily Puckett to the Board of Trustees. They also introduced The Class of 2025 Salutatorian, Miss Emma Krogh and Miss Brynnlie Thornes to the Board of Trustees.

SECTION B---Action Items---CONSENT AGENDA

I. Approval of Minutes

- March 13th, 2026 – Special Meeting Minutes
- March 16th, 2026 – Regular Meeting Minutes
- April 16th, 2026 – Special Meeting Minutes

II. Approval of Bills

III. Approval of Resignations

- Jeff Mercer – Secondary Shop Teacher
- Erin Wing – English (6-12)
- Shelbi Jones – Behavior Interventionist Aide – (Half-Time)

IV. Approval of Transfer

- Kevin Perry – Secondary P.E. & Health

V. Approval to Hire

- Scott Knuteson – High School Track Assistant Coach
- Wendi Carpenter – Secondary Math Teacher *(2026-2027 School Year)*
- Hannah Hicks – Behavior Interventionist Aide – (Half-Time)
- Daisy Bower – Resource Room Facilitator – (Half-Time) *(2026-2027 School Year)*
- Drake Cain – Secondary English *(2026-2027 School Year)*

VI. Approval of Supplemental Contract

- High School Track
  - ➢ Scott Knuteson

Superintendent Anselmo recommended the approval of the Consent Agenda. Vice Chairman Keen moved to approve the Consent Agenda. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted Aye unanimously. Motion carried.

SECTION D---Action Items---REPORTS

I. Superintendent's Report & Recognitions

Superintendent Anselmo was present. He gave a brief report.

II. Principal Report

Head Teacher Amy Sams, Principal Shannon Engledow and Principal David Harrington were present. They all gave verbal reports.

III. ASB Report

Abigail Snyder was absent. She submitted her report to Clerk Lynde.

IV. Financial Report

Business Manager Cain submitted a Financial Report.

SECTION E---Action Items---BUSINESS

I. Oath of Office

Clerk Lynde administered the Oath of Office to Dona Simmons.

II. Code of Ethics

Trustee Simmons signed the Code of Ethics.

III. Superintendent/Secondary Principal Search

No Action Taken.

IV. District Office Salary Schedule

Superintendent Anselmo presented the District Office Salary Schedule. After a brief discussion, Vice Chairman Keen moved to approve the District Office (Business Manager/Human Resources/Payroll/Board Clerk) Salary Schedule, with Year One, starting wage of $ 52,000.00, with 2.5% increases for 14 years, on a 219-day contract, Year 14 will be $ 71,684.00. Board Member Rodriguez seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

V. Classified Staff Salary Schedule

Superintendent Anselmo presented the Classified Staff Salary Schedule. After a brief discussion, Vice Chairman Keen moved to approve the Classified Staff Salary Schedule, with the titles changing for the building secretaries to Administrative Assistant I and Administrative Assistant II. Chairman Simler seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

VI. Approval of Transfer of Funds

- Federal Forest Funds to General Fund (1 payment)

Superintendent Anselmo asked for the 1st Payment ($ 208,880.33) of the Federal Forest Funds to be transferred to the General Fund. After a brief discussion, Vice Chairman Keen moved to approve the transfer of funds. Board Member Rodriguez seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

VII. Free Lunch Cost

Superintendent Anselmo presented the Free Lunch Cost. After a brief discussion, Board Member Rodriguez moved to approve the Free Lunch Cost. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

VIII. 2026-2027 School Year Lunch Prices

Superintendent Anselmo presented the 2026-2027 School Year Lunch Prices. After a brief discussion, Board Member Rodriguez moved to approve the 2026-2027 School Year Lunch Prices as presented. Chairman Simler seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

SECTION F---INFORMATIONAL ITEMS

I. Student Enrollment – April 2026

A copy of the Student Enrollment—April 2026 was provided to the Board Members.

II. Education Acronyms & Abbreviations

A copy of Education Acronyms & Abbreviations was provided to the Board Members.

Chairman Simler adjourned the meeting at 7:53 p.m.

Rikki Simler
Rikki Simler, Board Chairman

Tracy Lynde
Tracy Lynde, Board Clerk