AGENDA
Kamiah Joint School District #304 Board of Trustees
Kamiah High School Library
Monday, October 20th, 2025
Budget Workshop, 5:00 PM
Executive Session, 5:30 PM
Regular Meeting, 6:30 PM

SECTION A – EXECUTIVE SESSION

Moved by _____ to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individual s are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Note: Need to take a roll call vote and need to have 2/3 vote recorded in the minutes.

SECTION B – OPENING ACTIVITIES

I. Call Meeting to Order
II. Pledge of Allegiance
III. Public Comments

This time has been set aside for those attending the Board meeting to speak to any item that is not on the agenda. Time will be limited to three (3) minutes. Personnel issues cannot be brought up or discussed. This will be the only time during the meeting that the public will be invited to comment on items that are not on the agenda.

SECTION C – Action Items – CONSENT AGENDA

I. Approval of Minutes
- September 15th, 2025 – Regular Meeting Minutes

II. Approval of Bills

III. Approval of Termination
- Employee "A"

IV. Approval of Resignation
- Roxanne Steiger – Instructional Aide
- Brianna Tedor – Instructional Aide

V. Approval to Hire
- Nicole Roberts – Concessions Coordinator
- Craig Roach – Assistant High School Boys Basketball Coach
- Jane Goodson – GEAR UP Idaho Site Coordinator

VI. Approval of Substitutes
- Kathleen Mace
- Gabriella Osborne
- Kati Wilkins

VII. Approval of Policies

- Series 7000
  - ✓ Policy No. 7400 – Miscellaneous Procurement Standards
  - ✓ Policy No. 7403 – Procurement of Goods and Services for School Meal Programs
- Series 8000
  - ✓ Policy No. 8100 – Transportation
  - ✓ Policy No. 8105 – Extracurricular Transportation
  - ✓ Policy No. 8105P – Extracurricular Transportation – Discipline
  - ✓ Policy No. 8110 – Safety Busing
  - ✓ Policy No. 8120 – Bus Routes, Stops, and Non-Transportation Zones
  - ✓ Policy No. 8130 – Transportation of Students with Disabilities
  - ✓ Policy No. 8140 – Student Conduct on Buses
  - ✓ Policy No. 8170 – District-Owned Vehicles
  - ✓ Policy No. 8180 – Driver Training and Responsibility
  - ✓ Policy No. 8185 – Use of Wireless Communication Devices by Bus Drivers

VIII. Approval of Supplemental Contracts

- Concessions Coordinator
  - *Roberts, Nicole*
- High School Boys Basketball
  - *Roach, Craig*
- 5 – Day Extended Days
  - *Bower, Tammy*
  - *Chapman, Teresa*
  - *Morris, Cheryl*
  - *Riener, Loretta*

SECTION D – Action Items – REPORTS

I. Superintendent's Report & Recognitions
II. Principal Reports
III. ASB Report
IV. Financial Report

SECTION E – Action Items – BUSINESS

I. Approval of Transfer of Funds
II. Audit Report

- Quest, CPA
  - ✓ We will need a motion to accept the audit
  - ✓ Audit will be handed out at the Board Meeting

III. Approval of Policies

- Series 2000
  - ✓ Policy No. 2700P – High School Graduation Requirements – Publication of Graduation Requirements
- Series 5000
  - ✓ Policy No. 5400 – Leaves of Absence
- Series 8000
  - ✓ Policy No. 8103 – Vehicles Other than School Buses Used to Transport Students Status

SECTION F – INFORMATIONAL ITEMS

I. **Enrollment Summary – October 2025**

Kamiah Jt. School District #304

September 15th, 2025 Regular Meeting Minutes

Executive Session—6:00 p.m. Regular Meeting—6:30 p.m.

The Board of Trustees of Kamiah Jt. School District met in the Kamiah High School Library. Board Members present were Chairman Rikki Simler, Vice Chairman Damon Keen (Via Google Meets), Board Member Tom Rodriguez and Board Member Terri Skinner. Also present for the meeting was Superintendent Mr. Paul Anselmo and Clerk Tracy Lynde. Board Member Jesse Hunt was absent.

SECTION A---EXECUTIVE SESSION

At 6:00 p.m., Moved by Board Member Rodriguez to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Motion was seconded by Board Member Skinner. Chairman Simler called for a roll call vote. Chairman Simler voted Aye, Vice Chairman Keen voted Aye, Board Member Skinner voted Aye and Board Member Rodriguez voted Aye. Motion carried.

Personnel Issues were discussed.

Board Member Skinner moved to adjourn the Executive Session at 6:34 p.m. Board Member Rodriguez seconded the motion. Chairman Simler called for a vote. The Board voted Aye unanimously. Motion carried.

SECTION B---OPENING ACTIVITIES

I. Call Meeting to Order

At 6:35 p.m., Chairman Simler welcomed the audience and called the Regular Meeting to order.

II. Pledge of Allegiance

The Pledge of Allegiance was led by Amy Sams, Elementary Head Teacher.

III. Public Comments

Chairman Simler asked for public comments on non-agenda items. There was no Public Comment.

SECTION C---Action Items---CONSENT AGENDA

I. **Approval of Minutes**
- August 18th, 2025 – Regular Meeting Minutes

II. **Approval of Bills**

III. **Approval of Resignations**
- Kelsey Moffett – Instructional Aide
- Jeff Mercer – Assistant High School Boys Basketball Coach
- JaNae Anderson – Drama
- Jody Dow – High School BLT/Attendance Committee
- Michelle Hadley – High School Concessions Coordinator

IV. **Approval to Hire**
- Roxanne Steiger – Instructional Aide

V. **Approval of Substitutes**
- Lambrecht, Diana
- Lambrecht, Patrick

VI. **Approval of Supplemental Contracts**
- High School BLT/Attendance Committee
  - *O'Brien, Aeron*
- Mentors
  - *Engledow, Jim*
    - ✓ *Kishpaugh, Drew – Teacher*

Superintendent Anselmo recommended the approval of the Consent Agenda. Board Member Rodriguez moved to approve the Consent Agenda. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

SECTION D---Action Items---REPORTS

I. **Superintendent's Report & Recognitions**

Superintendent Anselmo was present. He gave a brief report.

II. **Principal Reports**

Head Teacher Amy Sams was present. She gave a verbal report.

III. **ASB Report**

Abbie Snyder was absent. She had Board Member Rodriguez presented her Report to the Board of Trustees.

IV. **Financial Report**

Business Manager Cain submitted a Financial Report.

SECTION E---Action Items---BUSINESS

I. High School Sound System

Superintendent Anselmo went over the High School Sound System Bids. Board Member Rodriguez made a motion to accept the bid from Wipliance (Spokane, Washington) for $ 15,781.60 with the Federal Forest Funds to be the funding source. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

II. Javelin Sector and Runway

Superintendent Anselmo went over the Javelin Sector and Runway. A bid was received from 4Stems Custom Builders for $ 13,825.00. No Action Taken.

III. Track Re-Surface

Superintendent Anselmo went over the Track Re-Surface. No Action Taken.

IV. Approval of Continuous Improvement Plan

Superintendent Anselmo recommend the Approval of the Continuous Improvement Plan. After a discussion, Board Member Rodriguez moved to approve the Continuous Improvement Plan. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

V. Special Education Department

- 5 - Day Extended Contracts

Superintendent Anselmo went over the proposal for the 5 – Day Extended Contracts for the Special Education Department. This would include Three Certified Teachers and One Aide. Board Member Rodriguez made a motion to approve the 5 – Day Extended Contracts for the Special Education Department. Chairman Simler seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

VI. KYRA

- Storage Unit at Football Field

No Action Taken.

VII. Blue Cross Health Insurance

- Dennis Kachelmier

No Action Taken.

SECTION F---INFORMATIONAL ITEMS

I. Enrollment Summary – September 2024

A copy of the Enrollment Summary – September 2024 was provided to The Board of Trustees.

II. Enrollment Summary – September 2025

A copy of the Enrollment Summary – September 2025 was provided to The Board of Trustees.

III. ISBA Region Meeting

- Monday, September 29th, 2025
  - ✓ 5:30 p.m. – 7:30 p.m.
    - ➢ DeAtley Career Technical Education Center
    - ➢ Lewiston, Idaho

The ISBA Region Meetings was listed above.

Chairman Simler adjourned the meeting at 7:40 p.m.

Rikki Simler

Rikki Simler, Board Chairman

Tracy Lynde

Tracy Lynde, Board Clerk