Board Policy 8103: Vehicles Other than School Buses Used to Transport Students Status: ADOPTED

Original Adopted Date: 10/20/2025 | **Last Revised Date:** 05/18/2026 | **Last Reviewed Date:**

The Superintendent may authorize the transportation of students in vehicles other than school buses or by the District or by a party the District contracts with. Only vehicles that are an authorized vehicle as defined in IC 33-1504 may be used. For the purposes of this policy, such non-school bus vehicles shall be referred to as authorized vehicles.

Drivers of authorized vehicles shall meet all minimum requirements specified by the State Department of Education and by the School Board.

Authorized vehicles may be used when school bus transportation cannot be reasonably provided. Such vehicles shall not be used routinely for home-to-school and school-to-home transportation except for the following groups of students:

1. Preschool children;
2. Special needs children;
3. Homeless children;
4. Foster children;
5. Children who cannot be reached by school buses; and
6. Students placed in alternative schools, work programs, or vocational or trades training.

Authorized vehicles may be used when school bus transportation cannot be reasonably provided for trips that are an extension of the instructional program.

All authorized vehicles shall be equipped with safety equipment, including the following:

1. A fire extinguisher
2. A first aid kit;
3. A body fluid cleanup kit;
4. Spare fuses; and
5. Emergency reflectors.

The District name or the name of the contractor shall be clearly marked on the side of the vehicle.

Authorized vehicles that are subject to transportation reimbursement by the State Department of Education shall be inspected by a qualified mechanic at least every 60 days during each school year. This inspection shall cover, at minimum, all applicable requirements, documentation, and service procedures as required by the State Department of Education and the Board. Vehicles that are not subject to such reimbursement are not subject to this 60-day inspection requirement, and the Superintendent or their designee may set different inspection requirements for such vehicles.

Each driver must complete and document a daily pre-trip inspection before transporting pupils as described in Policy 8170.

The District shall comply with any restrictions identified by the vehicle manufacturer regarding passengers, weight, and other associated restrictions.

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Legal References	**Description**
IC § 33-1501	Transportation Authorized
IC § 33-1506	Inspection of School Authorized Vehicles
IC § 33-1509	School Bus Drivers – Definition – Qualification – Duties
IC 33-1006	Transportation Support Program
IC 33-1504	Authorized Vehicles
IC 33-1515	Requirements for Authorized Vehicles for the Transportation of Pupils to and from School and School-Related Events

Other References	**Description**
ISBA Policy Services	https://www.idsba.org/member-services/policy/