## Procedure 8105-P(1): Extracurricular Transportation - Discipline

**Status:** ADOPTED

**Original Adopted Date:** 02/22/2023 | **Last Revised Date:** 10/20/2025 | **Last Reviewed Date:**

Before departure on each activity trip, all students shall be provided with a general review of safe riding practices, rules, and procedures. For any trip taken on a bus, this review shall include instruction on the location of all emergency exits and their operation.

Students must follow all school vehicle rules with this exception: Food and drink not in glass containers will be allowed on the vehicle with permission of the principal. However, any debris must be cleaned up at the end of the trip and before students leave the vehicle.

If a student causes a disruption or hazard on the vehicle, a hearing will be held with the principal, driver, instructor, coach or adult sponsor, parent/guardian, and student. The driver, instructor, coach or adult sponsor, parent/guardian, and the student will have the opportunity to share with the principal their perceptions of the problem. If the principal finds that there has been an infraction of vehicle rules, they may take the following action:

1. On the first infraction, the student will be warned that following any further infraction they will be declared ineligible for transportation to the extracurricular or co-curricular activities for one event;

2. On the second infraction during a semester, the student will be declared ineligible for transportation to the extracurricular or co-curricular activity for one event; and

3. On the third infraction during a semester, the student will be declared ineligible for transportation to the extracurricular or co-curricular activities for the remainder of the semester.

Based on the severity of the problem as it relates to respect and safety for others, the principal may bypass step #1 and/or step #2 above and immediately declare the student ineligible for transportation for two weeks or for the remainder of the semester.

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| Legal References | Description |
|---|---|
| IC § 33-1501 | Transportation Authorized |
| IC § 33-1506 | Inspection of School Authorized Vehicles |
| IC § 33-1509 | School Bus Drivers – Definition – Qualification – Duties |
| IC § 33-512(12) | Governance of Schools – Governance of Schools – Board of Trustees Authorized to Supervise and Regulate Certain Extracurricular Activities |
| IC 33-1006 | Transportation Support Program |

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|---|---|
| IC 33-1504 | Authorized Vehicles |
| IC 33-1515 | Requirements for Authorized Vehicles for the Transportation of Pupils to and from School and School-Related Events |
| IDAPA 08.02.02.190 | Program Operations |

| **Other References** | **Description** |
|---|---|
| ISBA Policy Services | https://www.idsba.org/member-services/policy/ |

**Cross References**

| **Code** | **Description** |
|---|---|
| 3380 | Extracurricular and Co-curricular Participation Policy |
| 8100 | Transportation |